

PUBLIC EXPENDITURE MONITORING IN EDUCATION SECTOR: A PRACTICAL MANUAL FOR TRACKING EDUCATION BUDGETS IN AFRICA

SECTION ONE: INTRODUCTION TO BUDGETS AND BUDGET WORK

1. What are budgets and why do they matter?
2. Household Budgets
3. School Budgets
4. Local Government Budgets
5. National Budgets with focus on education

SECTION TWO: PRINCIPLES AND ACTORS IN THE BUDGET PROCESS

1. Budget Principles and the Budget Cycle
2. Transparency, Accountability and Participation
2. Parliament and the Budget
3. CSOs and Budget Making
4. Participation in the Stages of the Budget Cycle
5. Budget Systems and Budget Policy and Budget Outcomes

SECTION THREE: A RIGHT-BASED APPROACH TO BUDGET WORK.

What is the Basis of Human Rights?

1. What do you understand by Fundamental Human Rights?
2. Why are Human Rights Important?
3. Where can we find human rights in reality?
4. Government's Obligation in Guaranteeing Human Rights

What is the Relationship between the Budget and the guarantee of Human rights?

What is a Right Based Approach to Budgeting?

1. What are some of the aims of a rights-based approach to budgeting
2. What are the three Access Principles:- Access to Information, Access to Participation, Access to Justice:
3. How can we make budgets and its processes pro-poor?
4. Budget as a tool for progressive realization of economic, social and cultural rights
5. When is a Budget not rights based?
6. How do we measure rights-based approach?

SECTION FOUR: GENDER RESPONSIVE BUDGETING

1. How does taxation policy affect men and women?
2. Who is the intended beneficiary of each budget line?
3. Who needs the service funded by each budget line?
4. Who will actually benefit from the service?
5. Who will provide the service?

6. Will the budget line benefit disadvantage people?
7. How will the budget affect the entire economy?
8. Are there better alternatives to each budget line?

SECTION FIVE: DOING ANALYSIS OF EDUCATION BUDGETS

1. Key Issues in education budgets
2. Classifying Budgets and sub-sector based analysis
3. Budget Analysis and Tracking Techniques
4. Case studies and examples of education & school budgets
5. How are budgets made?
6. What challenges exist at technical and delivery levels?

SECTION SIX: UNDERTAKING BUDGET ADVOCACY

1. What is budget Advocacy?
2. Which factors does budget advocacy depend?
3. Why budget Advocacy?
4. Influencing Budgets and Budgeting:
5. What are the stages in Budget Advocacy?
6. Important things to consider when doing Advocacy:

SECTION SEVEN: ASSESSING IMPACT OF BUDGETS

1. Is there any noticeable change in your life? What brought about these changes?
 2. Are these changes as a result of budget interventions?
 3. Have the intended objectives been achieved?
 4. Of what relevance is the project to you and your community?
 5. Were the resources to meet all your community needs? In relation to the project or stated objectives.
 6. Do you think this project is sustainable?
 7. Who has benefited most and who has not benefited?
 8. What steps have been taken to address the imbalance?
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TERMS OF REFERENCE FOR DRAFTERS AND LEAD FACILITATORS

1. Conduct literature review and collect relevant information on the areas outlined above.
2. Lead discussions at national level within the host coalition and include views from member organization and in country expert teams
3. Prepare a draft manual for consideration by ANCEFA members
4. Participate in the finalization and editing of final manual before publication
5. Prepare a list of resources and or materials for further consultation and reference.

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